



Division 4 South Bay District 11, Northern Region

Division 04 Regular Meeting Minutes – *28 August, 2019*

**American Red Cross Building
2731 North First Street San Jose Ca
@1915 – 2015**

- **Call to Order** – 1915
- **Pledge of Allegiance** -
- **Guest Introductions** – Christ Jonson's wife Gil Smith
- **UNIT OFFICERS PRESENT** – See board and Staff Officer's report section
- **Determination of Quorum** – Yes
- **Awards** – None
- **Approve Previous month's minutes** – *July minutes were approved*
- **DCDR report** - – [Alan Stanton](#)
- **District News – Highlights** –
- **DCDR Report**
- **OTO**
 - BOSN2 Dustin Finkelson will be attending the Santa Cruz OPTREX being held on the 13th and 14th of September.
 - The OTO reminds all members that no routine missions may be performed without prior orders.
- **DCOS**
 - Dean Mc Farren reminds all DCDRs that a member of EXCOM will be present at Division Elections.
 - The District is still looking for a volunteer to be the Fleet Manager for all mobile facilities.
- **DCO**

- The District is still looking for a Division to host DTRAIN.
 - ACV use – there are no more vacancies for ACV drivers. Our insurance only covers a certain number and all positions are filled. Divisions are reminded that if they wish to use the ACV there must be two members on board when moving the vehicle. Those using the ACV are responsible for the cost of refueling.
 - Two RM2.0 classes will be held at the PCA Fair in September.
 - Volunteers are requested to fill the position of ‘investigators’ on a new team being formed. The team will work with our Legal Officers and volunteers should ideally have law enforcement or lawyer experience.
 - All orders for PPE should go directly to Mike Brown. Mike advises that the District is currently out of SAR vests.
 - A recent All Coast Guard Personnel Service Center message announced the inclusion of Coast Guard Auxiliarists for access and utilization of the American Forces TravelSM service (<https://www.americanforcetravel.com/>). American Forces TravelSM is a new Morale, Well-being and Recreation (MWR) program arising from a joint military service initiative combining the efforts of each of the five branches of service.
- **Division Board: Flotilla Commander Reports – “3 Ups & 3 Downs” Hi Lights:**
 - IPDCDR – Michael Brown, DCDR – Alan Stanton, VCDR – Paul Verveniotes, FL41 – Jill Weeks absent, FL43 – Bill Tsai absent, FL46 – Kristan Verveniotes, FL48 – Christopher Johnson, FL49 – Onno Vaneikemahomme
 - **IPDCDR** – nothing to report
 - **FL41** – Jill Weeks – Report on file (ROF)
 - **FL43** – Bill Tsai – ROF –
 - **HIGHLIGHTS/”3 UPS”:**
 - Flotilla held meeting on Aug 13th, with 42% active members, two new members.
 - Flotilla now has 16 members
 - Supported Div at ABS class Bass Pro
 - Had one guest visitor Rev Greg Schaefer

- **DETAILS:**

- FI43 now have two new members, Marsha Brashear and Mathew Sole, both received membership ID
- FI43 now have a total of 16 members with 3 non-active
- Supported Div in conducting 8 hours ABS class at Bass Pro
- Welcomed Rev Greg Schaefer as a guest and had great discussion on the new Aux function of clergy support of the gold side

- **PROJECTS:**

- Flotilla will support Division in conducting ABS classes at Bass Pro for coming months
- Have all active members complete the new Risk management course, both on-line and at a class &
- Take the classroom course at CG Island
- Working with Cal dept of waterways and boating on dock walker project
- Support other flotillas on their activities
- Formed election nominating committee to prepare for next years officers

- **CHALLENGES/OBSTACLES ("3 Downs"):**

- SWOT analysis of our flotilla's condition, since we have only 13 active members which indicate that we have a critical mass problem to perform all task. Alternative was to include multi-flotilla members in our activities and participate with other flotilla's activities
- Flotilla now have 16 members with 13 active members. Longtime members are pulling back on participation and moving out of area

- **AGENCY INTERACTION:**

- Will participate with Cal State on Dock Walker

- **GOALS AND OBJECTIVES:**

- **Flotilla will Support Annual Events Goals for 2019**

- ~~Drain 2017 will be at High Sierra Resort, Reno 22 – 24 March 2019~~
- Crew academy week ends each month (on going)
- ~~SF Bay Opening Day Parade of boats April 28, Saint Francis Yacht Club~~
- ~~South Bay Opening Day Redwood City Harbor May~~
- ~~ABS Class at Bass Pro as part of NSBW May~~
- ~~National Safe Boating Week May~~
 - ~~West Marine PA booth May, Saturday~~
 - ~~Alviso Lunch Ramp June, Sunday~~
- ~~ABS Class at Bass Pro April 20th at Bass Pro~~
- ~~ABS Class at Bass Pro July 21th 8hrs Sunday next project~~

- ~~Spirit of 45" SJ Aug~~
- ~~Palo Alto Airport Day Sept~~
- Redwood City harbor Festival Oct
- Fleet Week Oct
- FL43 Elections – Oct
- Alviso Day on the Bay Festival Oct
- COW Nov
- Veterans Day Parade Nov
- Veterans Day Menlo Park wreath laying Veterans Day Nov
- **PHOTO GALLERY:**

None for now

○ **FL46** – Kristan Verveniots –

- **HIGHLIGHTS/"3 UPS":**
- Contact with Sea Scouts
- Port Fest plans
- New Members/Guests
- **DETAILS:**
- Paul and Kristan made significant progress on contact with local Sea Scouts and toured one of their ships. Bob Whitehead is actively involved with them. We're talking about a fellowship and will have adjacent booths at PortFest.
- PortFest is Saturday, October 5 from 10-3. We'll have a booth and fellowship. This is a high traffic event especially since it doesn't conflict with Fleet Week. Division members are welcome to participate and enjoy.
- Greg Schaefer, our newest member in the paperwork process. He sails regularly in RWC and is interested in the clergy support program, as well as VE and OPS. We also enjoyed getting to know guest Andrew Coward who is refurbishing a 44 ft USCG Motor Life Boat. He's enthusiastic about joining us and has graciously offered to find a time when we can take her out on a flotilla field trip!
- **PROJECTS:**
- Radio Facility: TCO training class will take place in August

- Elections: Contacting eligible members
- Port Fest plans for October
- **CHALLENGES/OBSTACLES (“3 Downs”):**
 - None to report
 - AGENCY INTERACTION:
 - Sea Scouts as noted above
 - GOALS AND OBJECTIVES:
 - Qualifications: No losses, three gained
 - Recruitment and Retention: Add four members – currently at 3
 - Visibility: increase activity at port events and boat ramp VSCs
 - Vessel Examinations: Complete 60 VSC (3 qualified VEs and 3 in training)
 - FSO positions: fill 3 additional, specifically IS, MT and PE.
- **PHOTO GALLERY:**
 - None
- **FL48** – Christopher Johnson – ROF
 - Final meeting at St. Francis Cabrini Parish due institution of fees for all rooms usage. Though I was assured that it was parish wide not just us.
 - ABS class was scheduled for August 10 and 17. Two students attended on the 10th. Unfortunately neither passed.
 - William Shepard scheduled a PA booth August 25th at the 2019 Cambrian Festival, however, since I could not be there with the materials, didn’t do so.
- **FL49** – Onno Vaneikemahommes – ROF

Staff Officer’s Reports

Support

- SO-CS Ryan Brown – No activity
- SO-DV - *Position Vacant*
- SO-FN Eleanor Antonakos – Not present, ROF
- SO-HR Michele Gibson - ROF
 - Div 04 has recruited several new members in flotillas 41, 43, and 46
- SO-IS B.K. Barr - Present, ROF
 - No new activity
- SO-MA Bill Tsai – Present, RNF
 - Ordered and received both Cal State and Fed supplies
 - Ordered stamps for 49
- SO-MT Judy Esteban – ROF
- Reminded members o PCA, HR Strategy class at PCA

- SO-PB - *Position Vacant*
- SO-SR Bill Tsai – July Minutes approved
- SO-FS Michele Gibson - ROF

Prevention

- SO-MS *Position Vacant*
- SO-NS Jim Higuchi - Not present, no report
- SO-PA –*Position Vacant*
- SO-PE B.K. Barr - Present, ROF
ABS class scheduled for Oct 5th Saturday 8hrs
- SO-PV Randy Tan – Not present, ROF
- SO-VE Randy Tan – Not present, ROF

Response

- SO-CM Shawn Cooley – Not present, ROF
- SO-OP Mike Brown – Present, ROF
- OPTrex at Div 06 in Oct
- DirAux no longer provide replacement batteries for personal locators
- Apply for new ones

Motions voted on – A motion was made to change the starting time of the monthly Division Meeting to 1900hrs. After some discussion the motion was amended to a start time of 1915hrs. The motion was approved with no objections.

Old Business

- D11N 5 Year Recruitment Plan – any thoughts, questions or ideas?

New Business

- **Elections for Office 2020** - District Elections for the office of DCAPT (3 positions) will take place on Saturday 21 September at CG Island during the PCA Fair.

Division 4 Elections for the office of DCDR and VCDR will take place on Wednesday 25th of September during our monthly meeting. An email has been sent to all Division 4 members informing them of the qualification requirements to stand for office. Any member wishing to stand for office should inform the DCDR and VCDR of their intention to stand. Alternatively, a member can be nominated from the floor.

- **Change of Watch** – Looks like COW will be at Sequoia Yacht Club, Redwood city on Sunday, Nov 03, noon

For the Good of the Auxiliary – None

Next meeting – Sept 25 at 1915hrs, same location

Adjournment – 2015hrs