



Division 4 South Bay
District 11, Northern Region

Division 04 Regular Meeting Minutes – 26 June, 2019

**American Red Cross Building
2731 North First Street San Jose Ca
@1930 – 2030**

- **Call to Order – 1935**
- **Pledge of Allegiance -**
- **Guest Introductions – None**
- **UNIT OFFICERS PRESENT –** See board and Staff Officer's report section
- **Determination of Quorum – Yes,**
- **Awards –** Bill Tsai - Fleetweek
- **Approve Previous month's minutes – April minutes were approved**
- **DCDR report - – Alan Stanton**
- **District News – Highlights –**
- **DCDR Report, June 2019**
 - **Sector San Francisco**
 1. Capt. Howard Wright, Deputy Sector Commander, Coast Guard Sector San Francisco attended the June District Meeting at Coast Guard Island. Capt. Wright highlighted the importance of public education and water safety. There have been 4 recent drowning deaths in Sector San Francisco, including one off Crissy Field. In each case, the victims were not prepared for the water conditions. Capt. Wright stated he was looking forward to working with Auxiliary members during the 4th of July holiday period and during Fleet Week. He also mentioned that there may be an opportunity for the Auxiliary to assist our active duty colleagues in drone trials in the Bay Area.
 - **DIRAUX**
 1. CDR Keenan confirmed that members who have not completed the online course Introduction to Risk Management have had their qualifications

placed into REYR. For this to be cleared, members will need to submit a copy of their completion certificate to DIRAUX.

2. The 'old' TCT course is no longer valid. Any further entries into AUXDATA are invalid.
3. The city of Alameda will host their annual 4th of July Parade with other events taking place during the day. If any member wishes to assist the active duty side during this event they can volunteer by emailing DIRAUX. Further details on the event can be found at <http://www.alamedaparade.com/>
4. Operation Dry Water will take place over the weekend of 5th-7th of July. The operation is to clamp down on DUI boaters. CDR Keenan suggests this would be a great opportunity for Auxiliary units to push water safety at local harbors and launch ramps.
5. September PCA Fair- if you are an instructor at the upcoming PCA Fair and are eligible for orders, please submit the request as soon as possible.
6. Our new OTO Dustin Finkleston will arrive in July.

- **OPERATIONS**

1. Auxiliary vessels continue to support the kite\wind surfer patrols off Crissy Field. There will also be requirements to support 4th of July fireworks displays.

- **COMO Kirkwood**

1. The 2020 DTRAIN will be held at a new venue in Reno, the Nugget Casino Resort. This change came about as the hotel offered the Auxiliary the best room rates. The dates and prices are:

3/27- 3/29 2020. Room charges \$79 - \$102. (There will be a \$2 tourism fee but no resort fee).

2. 3/26-3/28 2021

- New Member Recruitment is a high priority. Beginning immediately, all FCs and DCDRs will report monthly recruitment progress.

- **Division Board: Flotilla Commander Reports – “3 Ups & 3 Downs” Hi Lights:**

IPDCDR – Michael Brown, DCDR – Alan Stanton, VCDRCR – Paul Verveniotes, FL41 – Jill Weeks, FL43 – Bill Tsai, FL46 – Kristan Verveniotes, FL48 – Christopher Johnson, FL49 – Onno Vaneikemahomme, absents

- **IPDCDR** – nothing to report
- **FL41** – Jill Weeks – Report on file (ROF)
 - **HIGHLIGHTS/”3 UPS”:**
 1. 4 New Members
 2. High attendance at our last meeting.
 3. Member training and safe boating day.
 - **DETAILS:**
 1. We have 4 new flotilla members and paperwork in process for a 5th. This brings up to 12 members and off probation.
 2. We had 5 members attend our last meeting and 1 call in via video conferencing. This our highest participation in a meeting.
 3. Member training in July and Safe boating day.
 - **PROJECTS:**
 1. Social planned for Saturday July 6th, everyone welcome. We will be going to a San Jose Giants game. Please let me know by July 2nd so I can get tickets. This is the Barb-a-cue and baseball package.
 2. We will not hold a July flotilla meeting due to travel plans and availability. We will be meeting with new members during the month of July to facilitate core training, boating safety classes and information for uniforms. The flotilla will spend up to \$25 per new member for uniform caps, name tags, etc.
 3. Safe boating day blitz planned for Sunday, August 3rd at Coyote (Rescheduled NSBW event due to weather)
 - **CHALLENGES/OBSTACLES (“3 Downs”):**
 1. Retention. Engagement and participation.
 2. Recruitment of new members remains a challenge.
 3. Weather. All outdoor event planned so far this year, have been cancelled due to the weather.
 - **AGENCY INTERACTION:**
 1. Continue to work with Justin at Sports Basement to use community room and provide paddle craft safety information.
 2. In May Alan did a communications presentation for the Western Sea Kayakers. It went well.
 - **GOALS AND OBJECTIVES:**

Recruitment, retention and training. Ongoing process throughout year.

- **FL43 – Bill Tsai – ROF –**

- **HIGHLIGHTS/"3 UPS":**

1. Flotilla held meeting on June 11, with 60% active members, one pre-member & one guest present
2. Conducted NSBW, PA booth Saturdays May 18 at West Marine with multi flotilla members & a dozen visitors
3. Rescheduled NSBW event at Alviso boat ramp from May 25th to June 2nd, due to bad weather, with multi flotilla members & over two dozen visitors
4. Had FSO-IS run report on members that did not complete Risk management 2.0.
5. Possible two new members

- **DETAILS:**

1. For NSBW we had a PA booth at West Marine, San Carols store, Saturdays 5/18 with four members presence & over a dozen visitors. Also handed out three Dockwalker kits. Randy Tan from FL46 assisted during event
2. Rescheduled PA booth & VSC at Alviso boat ramp from May 25th to 10:00 am to 2:30pm, June 2nd
We had three members presence & over two VSCs, one from a graduate of our ABS class from Bass Pro. We also talked to two groups of kayakers that accounted for over a dozen kayaks. Judy Esteban & BK Barr from FL49 present
After our PA & VSC event, we had a fellowship lunch at Maria Elena's Restaurant.
3. Had FSO-IS run report on members that did not complete Risk management 2.0. Results had several errors due to system problem. Members need to log into AuxLearning and check their transcripts.
One need to print out the transcript and send to FSO-IS an DIRAUX for correction.

- **PROJECTS:**

1. Flotilla will support Division in conducting ABS classes at Bass Pro for coming months

2. Have all active members complete the new Risk management course, both on-line and take the classroom course at CG Island
 3. Working with Cal Dept of waterways and boating on dock walker project
- **CHALLENGES/OBSTACLES (“3 Downs”):**
 1. SWOT analysis of our flotilla’s condition, since we have only ten active members which indicate that we have a critical mass problem to perform all task. Alternative was to include multi-flotilla members in our activities
 2. Flotilla has 14 members with only ten active members. Longtime members are pulling back on participation and moving out of area
 3. Had FSO-IS run report on members that did not complete Risk management 2.0. result is several errors
 - **AGENCY INTERACTION:**
 1. Will participate with Cal State on Dock Walker

- **GOALS AND OBJECTIVES:**

Flotilla will Support Annual Events Goals for 2019

- ~~Dtrain 2017 will be at High Sierra Resort, Reno 22 – 24 March 2019~~
- Crew academy week ends each month (on going)
- ~~SF Bay Opening Day Parade of boats April 28, Saint Francis Yacht Club~~
- ~~South Bay Opening Day Redwood City Harbor May~~
- ~~ABS Class at Bass Pro as part of NSBW May~~
- ~~National Safe Boating Week May~~
 - ~~West Marine PA booth May, Saturday~~
 - ~~Alviso Lunch Ramp June, Sunday~~
- ~~ABS Class at Bass Pro – April 20th at Base Pro~~
- **ABS Class at Bass Pro – July 21th 8hrs Sunday**
- **Spirit of 45” SJ Aug**
- Palo Alto Airport Day Sept
- Redwood City harbor Festival Oct
- Fleet Week Oct
- FL43 Elections – Oct
- Alviso Day on the Bay Festival Oct

- COW Nov
- Veterans Day Parade Nov
- Veterans Day Menlo Park wreath laying Veterans Day Nov

FL46 – Kristan Verveniots –

HIGHLIGHTS/"3 UPS":

1. Membership recruitment and evaluation
1. VSC and PV Activity increased
2. Radio Facility Use

DETAILS:

1. Michele and Kristan are working together to contact inactive and new members before our dues statements are distributed
2. Randy has been very active in VE and PV areas, making significant contacts with local organizations and personnel.
3. Alan Stanton has requested use of tower radio facility for Division Communication training

PROJECTS:

1. Flotilla Goals: Continue working on these, including filling two more FSO positions
 4. Radio Facility: Develop utilization plan for and promote use
 5. Recruitment and Involvement: Making personal contact with members and prospective members
 6. Website Audit: Stephen Gutman will review our website to assure compliance

CHALLENGES/OBSTACLES ("3 Downs"):

1. Flotilla has lost two qualifications: 1 boat crew, 1 VE
2. Meeting attendance is lower seemingly due to summer lull

AGENCY INTERACTION:

None to report

GOALS AND OBJECTIVES:

- I. Qualifications: No losses, three gained
- II. Recruitment and Retention: Added four members
- III. Visibility: increase activity at port events and boat ramp VSCs
- IV. Vessel Examinations: Complete 60 VSC (3 qualified VEs and 3 in training)
- V. FSO positions: fill 3 additional, specifically IS, MT and PE.

PHOTO GALLERY:

none

FL48 – Christopher Johnson – ROF
Have not seen report as of today July 6th

FL49 – Onno Vaneikemahommes – ROF
Have not seen report as of today July 6th

Staff Officer's Reports

Support

- SO-CS Ryan Brown - No activity
- SO-DV *Position Vacant*
- SO-FN Eleanor Antonakos - Not present, ROF
- SO-HR Michele Gibson - Not present, ROF
- SO-IS B.K. Barr - Not present, ROF
- SO-MA Bill Tsai - Ordered PA material
- SO-MT Judy Esteban - ROF
- SO-PB *Position Vacant*
- SO-SR Bill Tsai - Excused for April meeting
- SO-FS Michele Gibson - Not present, ROF

Prevention

- SO-MS *Position Vacant*
- SO-NS Jim Higuchi - Not present, ROF
- SO-PA Gregory Mast - Not present, ROF
- SO-PE B.K. Barr - Not present, ROF
- SO-PV Randy Tan - Not present, ROF
- SO-VE Randy Tan - Not present, ROF

Response

- SO-CM Shawn Cooley - Not present, ROF
- SO-OP Mike Brown - ROF

Motions Voted on – None

For the Good of the Auxiliary – None

Next meeting – July 24th, same place

Adjournment – 2100hrs

Training – Recruitment presentation