



Division 4 South Bay  
District 11, Northern Region

**Division 04 Regular Meeting Minutes – 27, Feb, 2019**  
**American Red Cross Building**  
**2731 North First Street San Jose Ca**  
**@1930 – 2030**

- **Call to Order** – 1935
- **Pledge of Allegiance** -
- **Guest Introductions** – None
- **UNIT OFFICERS PRESENT** – See board and Staff Officer's report section
- **Determination of Quorum** – Yes, FL41 and FL46 FCs absents
- **Awards** – None
- **Approve Previous month's minutes** - Jan minutes approved will be posted to Web site
- **DCCR report** - – [Alan Stanton](#)
- **District News** – Highlights  
**From DIRAUX**
- CDR Keenan informed the District Board that funding had not trickled down for Auxiliary activities yet. She expected that to be resolved by 2/21/19.
- DIRAUX is currently processing Orders for DTRAIN.
- CDR Keenan received a letter from CAPT Everingham, Commanding Officer Air Station San Francisco, thanking the Auxiliary for support during the recent government shut down.
- **From DCO Mark Kirkwood**
- All Flotillas should start planning for National Safe Boating Week.
- Three members of D11N have been identified to teach the new RM2.0 class. Further details will follow.
- All members planning to attend DTRAIN are reminded to book their hotel accommodation before March 1<sup>st</sup> for the discounted rate.

**From DCAPT Jerry Edelen**

- DCAPT Jerry Edelen, (Sea Scout liaison), requests all Flotilla Commanders to make initial contact with their respective Sea Scout organization leadership to establish initial good will. Nothing more needs to be done at this time.

### **General News**

- The commissioning of the USGC Cutter Robert Ward will take place on Saturday 2<sup>nd</sup> March. Assistance from the Auxiliary has not been requested.
- The 2019 Coast Guard Sector San Francisco Change of Command Ceremony will take place on Thursday 28<sup>th</sup> of March 2019 at Sector San Francisco. Captain Anthony J. Ceraolo, United States Coast Guard will be relieved by Captain Marie B. Byrd, United States Coast Guard.
- D11N has produced some new challenge coins which will be available for sale at DTRAIN. The price is currently not known. Division Commanders and District Captains will receive 10 each for their own use.
- Auxiliary facilities are supporting the CG Cutters Munro and Stratton in Law Enforcement Boarding drills during February.
- All Active Duty and Auxiliary personnel are required to wear PFDs while on the docks at YB Island.

- **Division Board: Flotilla Commander Reports – “3 Ups & 3 Downs” Hi Lights:**

IPDCDR – Michael Brown, DCDR – Alan Stanton, VCDRCR – Paul Verveniotis, FL41 – Jill Weeks, FL43 – Bill Tsai, FL46 – Kristan Verveniotis, FL48 – Christopher Johnson, FL49 – Onno Vaneikemahomme

- **IPDCDR** – nothing to report
- **FL41** – Jill Weeks – Report on file (ROF) –

### **HIGHLIGHTS/”3 UPS”:**

- 2<sup>nd</sup> meeting of the year was Saturday, February 16th
- RBS Classes and Paddle Craft Safety information discussed in detail.
- Training for Flotilla, classes, events for public discussed.

### **PROJECTS:**

- Build a public presence via RBS classes, vessel safety checks, lifejacket workshops.
- Provide information about Auxiliary activities, discuss availability of wide variety of interest available, emphasize Auxiliary activities in which members are embedded with the gold side.
- Train members for TCO, increase number of flotilla members that are boat crew qualified. Train additional radio operators for Santa Cruz.
- Provide paddle craft safety information at moonlight paddles at Calero and Lexington Revivors.

- Attend the Western Sea Kayakers meetings. They have requested Auxiliary members to speak about paddle craft safety and the importance of sea kayakers carrying marine radios. Openings for the May, June and August meetings

#### **CHALLENGES/OBSTACLES (“3 Downs”):**

- Need for instructors for RBS and paddle craft safety. Difficult to book classrooms.
- RBS and paddle craft safety advertising the classes.
- Plan/s schedule for when member training will be available. Ideas for member training that will increase participation of flotilla members.

#### **AGENCY INTERACTION:**

- Working with Justin at Sports Basement Campbell and Amanda at REI to schedule classrooms for RBS and paddle craft safety classes.
- Mark at Silicon Valley Western Sea Kayakers Association is our contact. Flotilla commander will attend monthly meetings.
- I did visit Calero and Lexington Revivors. Met Daniel, park ranger contact at Calero and Holly, park ranger contact at Lexington.

#### ○ **FL43 – Bill Tsai – ROF –**

#### **HIGHLIGHTS/”3 UPS”:**

- Flotilla held meeting on Feb 12<sup>th</sup> with 80% active members present
- Approved general flotilla goals for 2019 and individual operational member goals
- Discussed 2019 needs and most current Risk Management training

#### **PROJECTS:**

- Flotilla will support Division in conducting ABS classes at Bass Pro for coming months
- Have all active members complete the new Risk management course, both on-line and at a class

#### **CHALLENGES/OBSTACLES (“3 Downs”):**

- We will be doing a SWOT analysis of our flotilla’s condition, since we have only ten active members which indicate that we have a critical mass problem to perform all task
- Flotilla six longtime members whom either performs most of the tasks and four new members who so far due to personal reasons is concentrated in boat crew
- Longtime members are pulling back on participation and moving out of area

#### **AGENCY INTERACTION:**

- Will participate with Cal State on Dock Walker training for all Division members

#### **GOALS AND OBJECTIVES:**

[Flotilla will Participate and Support Division Annual Events Goals for 2019](#)

- Dtrain 2017 will be at High Sierra Resort, Reno 22 – 24 March 2019

- Crew academy week ends each month (on going)
  - SF Bay Opening Day Parade of boats April Treasure Island Saturday April 27, Saint Francis Yacht Club, Sunday April 28
  
  - South Bay Opening Day Redwood City Harbor May
  - ABS Class at Bass Pro as part of NSBW May
  - National Safe Boating Week May
  - West Marine PA booth May, Saturday
  - Alviso Lunch Ramp May, Sunday
  - ABS Class at Bass Pro – See Div goals
  - Spirit of 45” SJ Aug
  
  - Palo Alto Airport Day Sept
  - Redwood City harbor Festival Oct
  
  - Fleet Week Oct
  - FL43 Elections – Oct
  
  - Alviso Day on the Bay Festival Oct
  
  - COW Nov
  - Veterans Day Parade Nov
  
  - Veterans Day Menlo Park wreath laying Veterans Day Nov
- **FL46** – Kristan Verveniots – Not present – ROF
- HIGHLIGHTS/”3 UPS”:**
- Added new member
  - Flotilla Meeting well attended
  - Flotilla activity calendar and budget proposal approved
- PROJECTS:**
- Flotilla budget and inventory to be submitted
  - Flotilla goals discussed at February meeting to be developed, distributed and voted on at March meeting
- CHALLENGES/OBSTACLES (“3 Downs”):**
- Completing the 7025 is a challenge due to the absence of our FSO-FN because of surgery
  - There is concern for the Risk Management course being offered since PCA fair was canceled.
- GOALS AND OBJECTIVES:**
- We will vote on our Flotilla goals at our March meeting
- **FL48** – Christopher Johnson – ROF

## **Executive Summary Highlights –**

- During the month of February our flotilla had the following events:
  1. First flotilla meeting held on 13 FEB 2019 at 1930 with 3 members, out of 10 active, present and no guests.
  2. Budget for 2019 was presented and voted on. Approved
  3. 2019 objectives were presented and accepted.
  4. Financials doing well for flotilla, it was agreed that we shall forego the collection of dues for the coming year of 2019.
  5. Presentation on intro to Risk Mgmt, given by Jimmin Chang.

### ○ **FL49 – Onno Vaneikemahommes – ROF –**

#### **HIGHLIGHTS/”3 UPS”:**

- Had our first Flotilla Meeting in Feb. and only 6 members including FC attended
- Requested Goals and Objectives stressed but 1 one member has provided personal inputs
- Minimal Ops activities have taken place:
- One ASSF watchstanding
- One patrol.
- Discussed new revised mandatory training.

#### **PROJECTS:**

- Planning Objectives for 2019
- Continue developing presentations to increase discussion participation and fuel excitement
- February presentation: A case for prevention.
- Setup Zoom for remote participation and mailed to other that they need to RSVP to get the link. Nobody requested access

#### **CHALLENGES/OBSTACLES (“3 Downs”):**

- Member attendance was low, few actively drive the organization.
- 2 New prospective members that were about to join/participate didn't show and not heard from.

#### **AGENCY INTERACTION:**

- Nothing to report

#### **GOALS AND OBJECTIVES:**

- Goals and objectives were discussed during the February monthly meeting 2019. Due to the lack or higher level contributions I have asked members to provide their personal goals so I can summarize these into a coherent unit objective. Only one provided input. I assume people have been busy lately and maybe due to the shutdown things were slow.

- **Staff Officers Report**

- Support**

- SO-CS Ryan Brown - Not present & No report
    - SO-DV Position Vacant
    - SO-FN Eleanor Antonakos – Not present
    - SO-HR Michele Gibson – Not present, Report on file, Two new application one each for FI46, 43 and 49. Several inquires online. Contact but no reply
    - SO-IS B.K. Barr – ROF  
No Activity to report
    - SO-MA Bill Tsai – ROF
      - Received PA material from Randy Ernst
      - Received Cal ABC ordered for ABS class at Bass Pro
    - SO-MT Judy Esteban – No reports from Flotillas FSO-MTs. Asking FSO-MTs to submit MT activities monthly. Discussed new Risk management training and renewal of mandatory training, since it has been five years for many members
    - SO-PB Position Vacant
    - SO-SR Bill Tsai – Minutes distributed Feb 2<sup>nd</sup> for review
    - SO-FS Michele Gibson – Not present – ROF, No activities

- Prevention**

- SO-MS Position Vacant
    - SO-NS Position Vacant
    - SO-PA Gregory Mast – ROF –
      - Out-standing report showing pictures of transition
    - SO-PE B.K. Barr – ROF
      - Worked with Bass Pro to host our Div sponsored ABS classes for 2019  
  
No dates are set yet
    - SO-PV Position Vacant
    - SO-VE Randy Tan –
      - Received VSC 2019 decals for distribution

- Response**

- SO-CM Shawn Cooley -RNOF-Not present
    - SO-OP Mike Brown –
      - Crew training scheduled for June, need facilities

- **Old Business** - Open to the floor

- No old business

- **New Business**

- Division 04 Dock Walker training session will be held on March 12 at FL43 meeting at 7:30pm or 1930 in room 12 Los Altos Senior Center, located at 97 Hillview Ave, Los Alto, Ca 94022. Training open to all members
    - SOs to copy SO-SR monthly reports for filing

- Dtrain at High Sierra resort, Reno, NV. March 22 to 24<sup>th</sup>. Special rates will be extended to March 4<sup>th</sup>
- Partnering with local Sea Scouts still in process. We can contact and visit them
- District 11N challenge coin will be available in the near future for purchase and some will be distributed to Division Commanders
- SF Bay Opening Day 2019 PA event at St Francis Yacht Club, Saturday, April 28<sup>th</sup>, 2019. Ten volunteers requested to assist. Contact Gail Giacomini ADSO-PA  
gkminder@comcast.net
- **For the Good of the Auxiliary**
  - Open to the floor
- **Motions Voted on**
  - Allan suggested motion to approve spending \$50.00 to buy raffle item for Dtrain at Reno.
  - Chris Johnson proposed motion, Bill Tsai second. No discussion, motion passed unanimously
- **Next meeting** – March 27<sup>th</sup> same place
- **Adjournment** - 2030